

hosted by



2 Days Investor Relations Course & CIR Exam

Over **1,300** successful candidates from more than **26** countries have attained the CIR

CERTIFICATE IN INVESTOR RELATIONS

The **Certificate in Investor Relations (CIR)** is an internationally recognized qualification for the investor relations profession. The qualification allows successful candidates to demonstrate their knowledge of the financial and market environment and the regulatory and reporting requirements for the listed companies and their sound understanding of the principles of investor relations, which will enable them to operate competently and safely.

The benefits of obtaining the CIR include:

- Demonstrates competence
- Enhances career development
- Provides professional recognition within the IR community

Who should sit the CIR :

The qualification is for everyone working in investor relations or considering a move into IR, either in Malaysia or globally.

CIR Revision Course Date:

8 & 9 January 2020

CIR Examination Date:

10 February 2020

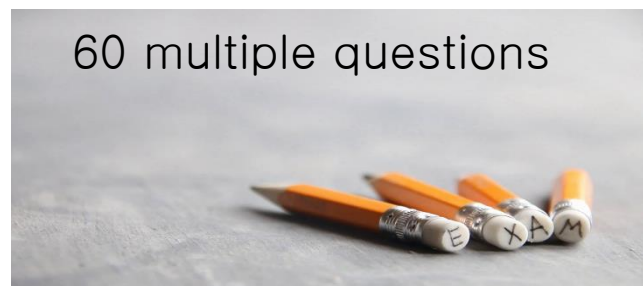
Venue : Training Room 3, LG Floor
Annexe Building, Bursa Malaysia

Examination Objectives

On completion the candidate will:

- Understand the fundamental principles and practice of IR
- Know the main regulations concerning the structure, governance and behaviour of listed companies
- Be able to identify the different types of shares and shareholders
- Understand the role of stock exchanges
- Know the regulations governing the conduct of IR and in particular the disclosure of information
- Know the legal requirements regarding the financial calendar
- Be familiar with the fundamentals of basic accounting ratios, valuation and investment analysis
- Be aware of the requirements for UK listed companies conducting investor relations in major overseas markets
- Be aware of the required ethical and professional standards expected of IR practitioners

60 multiple questions



CIR Syllabus

1. Principles of Investor Relations

- 1.1 Introduction to IR
- 1.2 Why companies need IR
- 1.3 What makes a successful IR function
- 1.4 The scope of IR

2. Financial Markets

- 2.1 Global financial markets
- 2.2 How does equity markets or stock markets work
- 2.3 Equity investors
- 2.4 Debt investors

3. Companies and Regulation

- 3.1 Limited companies
- 3.2 Companies Act
- 3.3 Statutory reporting and financial reporting calendar

4. Regulatory Environment

- 4.1 Introduction and principles
- 4.2 Market misconduct : Insider dealing and market abuse
- 4.3 UK Market Regulator
- 4.4 Disclosure and transparency rules
- 4.5 Periodic financial reporting
- 4.6 Corporate governance
- 4.7 Takeover panel
- 4.8 Regulatory announcements
- 4.9 The AIM rules
- 4.10 Summary of the United States regulations

Registration

Click here to download the [registration form](#).
Please send completed registration form via fax to +603-2732 0771 or email at zulaika@bursamalaysia.com

5. Accounting Valuation and Investment Principles

- 5.1 Introduction
- 5.2 Accounts
- 5.3 Key financial ratios
- 5.4 Investment appraisal and valuation – Time value of money
- 5.5 Valuation models and measures
- 5.6 Portfolio theory

6. Effective IR in Practice

- 6.1 IR audiences
- 6.2 IR advisers
- 6.3 Internal relationships
- 6.4 Knowing your shareholders
- 6.5 Understanding disclosure obligations
- 6.6 Communications tools and techniques
- 6.7 The day-to-day business of IR
- 6.8 Measuring the value of IR

Trainer: May Tan



Ms. Tan has extensive experience in corporate secretarial matters, investor relations and corporate communication. Prior to joining MIRA as an Advisor, Training & Membership and appointed as a CIR, UK Trainer, she held senior positions as Group

Company Secretary and Head of Investor Relations in public-listed companies in Malaysia, involved in transportation, financial services, and conglomerate with diverse business interests in plantation, property development and investment, automotive and trading services.