



The Annual General Meeting A Practical Insight for All Stakeholders

PROGRAMME DESCRIPTION

This programme is designed to provide a practical and invaluable insight into the conduct of Annual General Meetings (“AGM”) and related matters.

The importance of an AGM cannot be overemphasised as it is a statutory requirement and must be held within six months of each financial year end. During this annual meeting, shareholders of a company are given the opportunity to exercise their rights to vote in respect of resolutions governing the affairs of the company. The meeting also serves as a forum/platform for shareholders to engage with Board directors to find out more about the company and raise questions and concerns.

This programme will cover, among others, the requirements and rules governing/guiding AGMs and related matters, shareholders’ rights, observations at AGMs, practices that need to be addressed and best practices. As AGM represents a significant element of investor relations, it is, therefore, important for the PLC to manage shareholders’ expectations well and in this regard, it pays to anticipate and understand the type of questions and concerns shareholders are likely to raise at the AGM.

KEY TAKEAWAYS

- Requirements and Rules Governing/Guiding AGMs and Related Matters
- Shareholders’ Rights
- Observations and Practices that need to be addressed (noted in real cases)
- Likely Questions/Concerns Raised by Shareholders
- Best Practices